

## Protocols for Testing on Campus

Any employee who is experiencing symptoms related to COVID-19 should call Russ Degitz (260-359-4002) or Jean Cole (260-359-4200) or email [covid19@huntington.edu](mailto:covid19@huntington.edu) to notify the University. See the attached COVID-19 self-monitoring checklist for a list of symptoms.

In accordance with the University's COVID-19 expectations, any employee experiencing symptoms should not report to work. The employee may receive a rapid test by reporting to the on-campus testing location, found in the basement of Wright Hall (enter the lower level door facing the Habecker Dining Commons, marked for Campus Police). In order to ensure access to through the exterior door, the employee should call 260-359-4233. Follow directional signs once in the building for the testing room location. Prior to testing, a release of liability statement will need to be signed by the employee.

Testing hours will be available on weekdays from 2:30-3:30 pm. Any employee that tests positive for COVID-19 from administration of a rapid test will enter the University's isolation protocol. Contact tracing will also be completed to determine any close contacts for quarantining purposes. Employees may elect to pursue a PCR test at a local state testing site to confirm results. Options close to the Huntington University campus are listed below. Even if electing to pursue a PCR test, the employee will remain in isolation protocol until otherwise directed by a member of the HU COVID-19 Team. An employee will be permitted to leave isolation protocol if a PCR test indicates a negative result or the employee completes the required isolation protocol.\*

- Cardinal Health testing location (located near Starbucks/Walmart)  
<https://scheduling.coronavirus.in.gov/>
- Indiana State testing locations by county  
[www.coronavirus.in.gov/2524.htm](http://www.coronavirus.in.gov/2524.htm)

Any employee that tests positive MUST notify the University. Notification should be made by calling Russ Degitz (260-359-4002) or Jean Cole (260-359-4200) or emailing [covid19@huntington.edu](mailto:covid19@huntington.edu). Unless University personnel directs otherwise, rapid tests will be reserved for students, faculty, and staff exhibiting symptoms consistent with COVID-19.

*\*CDC guidelines and Huntington University protocols for completing isolation include: isolating from others for 10 days after a positive test result or onset of symptoms, and remaining fever-free without the aid of fever reducing medication for at least the last 24 hours of the isolation period, and improvement of any symptoms.*

# HUNTINGTON

— U N I V E R S I T Y —

## COVID-19 Self-Monitoring Checklist

- Do you have a fever (temperature over 100.3F) without taking any fever reducing medications?\*
- Do you have a new loss of smell or taste?
- Do you have a cough?
- Do you have fatigue, muscle pain, or body aches?
- Do you have a headache?
- Do you have a sore throat?
- Do you have shortness of breath or difficulty breathing?
- Do you have chills?
- Do you have congestion or runny nose?
- Do you have nausea or vomiting?
- Do you have diarrhea?
- Have you, or anyone you have been in close contact with, been diagnosed with COVID-19 or been placed in quarantine for possible contact with COVID-19?
- Have you been asked to isolate or quarantine by a medical professional or a local public health official?

\*Students may receive a temperature check in the following locations:

- Huntington, Indiana: residence halls (see directors)
- Fort Wayne, Indiana: each student will have a thermometer due to clinicals and location within a medical building
- Peoria, Arizona: front desk at main entrance

\*\*Symptoms of COVID-19 may appear 2-14 days after exposure to the virus. The questions included in the checklist above reflect symptoms, as outlined by the CDC, for COVID-19.